

## Groupcall Integration Guide

There are three ways you can add student, staff, and parent data to ReallySchool. You can import CSV files from your MIS system, input data manually or use MIS integration.

If you want to use Groupcall integration you will need to pay an additional fee of £60 + VAT per year. Please email [contact@reallyschool.com](mailto:contact@reallyschool.com) for more information about this.

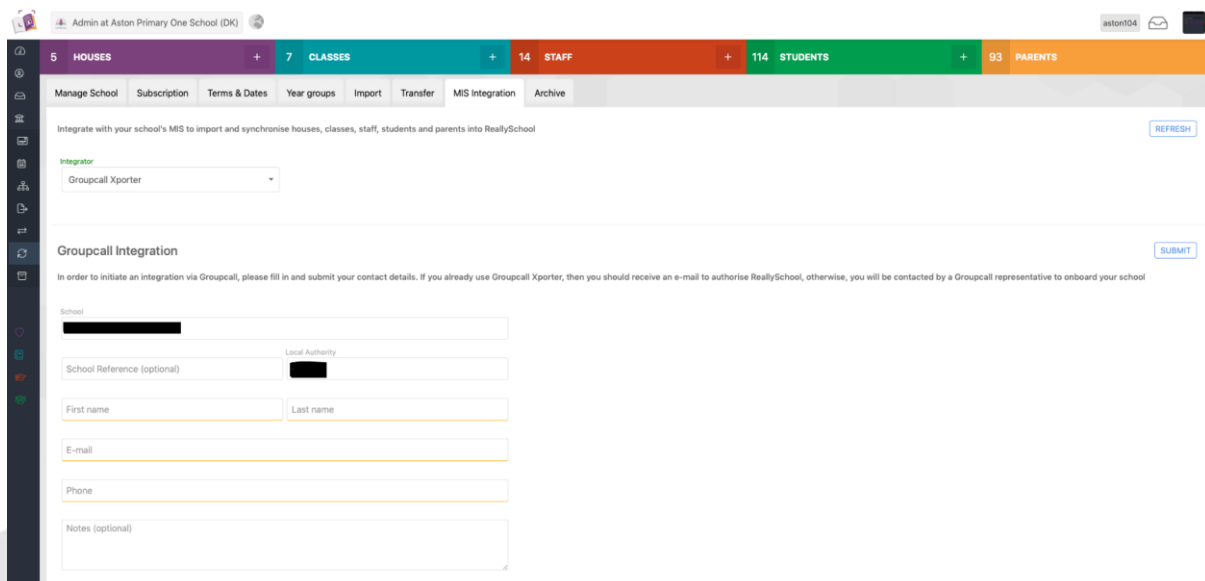
### How it works

1. Log in to the 'Admin' role
2. Select 'Manage School' from the side bar
3. Select the 'MIS Integration' tab
4. Fill out the Groupcall Integration request form and press 'Submit'
5. Your request will be approved by the ReallySchool team and sent to Groupcall
6. Groupcall will send you an email asking you to authorize the request
7. Groupcall will confirm the validation with ReallySchool
8. You will receive an email to let you know your data is ready to synchronize
9. Log back in to the 'Admin Role,' Select 'Manage School' then 'MIS Integration.'
10. Press 'synchronize'

*Please note after pressing this, the data may take several minutes to be ready.*

If within two working days the integration process is not complete, and you have not been contacted by Groupcall or the ReallySchool team, please email [support@reallyschool.com](mailto:support@reallyschool.com).

*The ReallySchool team may contact you if they have any queries about your request.*



The screenshot shows the ReallySchool Admin interface for 'Admin at Aston Primary One School (DK)'. The top navigation bar includes tabs for 'HOUSES' (5), 'CLASSES' (7), 'STAFF' (14), 'STUDENTS' (114), and 'PARENTS' (93). The 'MIS Integration' tab is selected. Below the navigation bar, there is a sidebar with icons for various functions. The main content area displays the 'Groupcall Integration' form. The form includes a dropdown menu for 'Integrator' set to 'Groupcall Xporter', a 'REFRESH' button, and a 'SUBMIT' button. The form fields are: School (redacted), School Reference (optional), Local Authority (redacted), First name, Last name, E-mail, Phone, and Notes (optional). A note below the form states: 'In order to initiate an integration via Groupcall, please fill in and submit your contact details. If you already use Groupcall Xporter, then you should receive an e-mail to authorise ReallySchool, otherwise, you will be contacted by a Groupcall representative to onboard your school.'